

St. Stephen's Anglican Church

Position Description

Title: Director of Contemporary Worship
Reports to: Rector
Status: Part-time, approx. 12 hrs/wk
Date: February 1, 2024

Position Summary

The Director of Contemporary Worship leads a lay ministry team of musicians, primarily in our 11:15 service, to the end that "those gathered recognize that God is in their midst and respond by singing his praise." The DCW will lead and equip members of the team and support others on staff towards that vision. The DCW also serves on the Worship Planning Team which plans and coordinates worship and the Sunday morning experience for the entire church.

Duties and Responsibilities

Music Planning– The primary role of the Director of Contemporary Worship is to plan the musical components of the 11:15 service and some additional services. This will involve cultivating a music library, scheduling songs that coordinate with the sermon series and/or liturgical season, leading rehearsals, and leading the team to play with excellence. The contemporary worship style at St. Stephen's leans more toward modern settings of hymns than contemporary worship music heard on the radio.

Scheduling – The DCW will be responsible for scheduling music team members at least 1 month in advance. The DCW will need to be proficient in using Planning Center, our Church Management Software which is used to plan services and schedule musicians and other lay ministers.

Culture Building – The DCW is expected to lead with character and create a culture of worship within the music team. It is important that the music team leads worship with their posture and attitude in addition to their musicianship.

Staff and Worship Team Meetings – It would be helpful if the DCM could attend the staff meeting (currently Tuesdays at 9:30am) and weekly worship planning meeting (currently Tuesdays at 1pm). However, given the position is part-time, this is not a requirement. There is potential that the worship planning meeting could be moved to accommodate the DCM's part-time schedule.

Recruiting New Members – The DCW is responsible for recruiting new members to the music team. The current expectation is that team members will serve no more than 2x month.

Qualifications

- A growing relationship with Jesus Christ that as evidenced by the fruit of the Spirit.
- A desire to serve Christ and his church through humble leadership.
- Past experience leading a Worship Team preferred. Significant experience on a worship team required.
- Gifts in singing, guitar and/or piano, and leadership.
- An understanding of Anglican liturgy or a willingness to learn.